



SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

Meeting to be held in Civic Hall on
Thursday, 14th June, 2007 at 10.30 am

A pre-meeting will take place for ALL Members of the Board
in a Committee Room at 10.00 am

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale
C Beverley	-	Morley South
A Blackburn	-	Farnley and Wortley
D Coupar	-	Middleton Park
Mrs R Feldman	-	Alwoodley
A Gabriel	-	Beeston and Holbeck
D Hollingsworth	-	Burmantofts and Richmond Hill
G Hyde	-	Killingbeck and Seacroft
R Lewis	-	Pudsey
A Ogilvie	-	Beeston and Holbeck
L Rhodes-Clayton	-	Hyde Park and Woodhouse
F Robinson	-	Calverley and Farsley

Please note: Certain or all items on this agenda may be recorded on tape

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p>	
2			<p>EXCLUSION OF THE PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public.</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>SCRUTINY BOARD (NEIGHBOURHOODS AND HOUSING) MINUTES</p> <p>To receive the minutes of the Scrutiny Board (Neighbourhoods and Housing) meeting held on 16th April 2007.</p>	1 - 4

Item No	Ward/Equal Opportunities	Item Not Open		Page No
7			<p>EXECUTIVE BOARD MINUTES</p> <p>To receive the minutes of the Executive Board meeting held on 16th May 2007.</p>	5 - 10
8			<p>OVERVIEW AND SCRUTINY BOARD MINUTES</p> <p>To receive the minutes of the Overview and Scrutiny Committee meetings held on 2nd April 2007 and 16th May 2007.</p>	11 - 18
9			<p>SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) - TERMS OF REFERENCE</p> <p>To consider a report of the Head of Scrutiny and Member Development on the Scrutiny Board (Environment & Neighbourhoods) Terms of Reference.</p>	19 - 22
10			<p>PERFORMANCE MANAGEMENT INFORMATION</p> <p>To consider a report of the Head of Scrutiny and Member Development on Performance Management Information.</p>	23 - 38
11			<p>THE BOARD'S WORK PROGRAMME - SOURCE OF WORK AND ESTABLISHING THE BOARD'S PRIORITIES</p> <p>To consider a report of the Head of Scrutiny and Member Development on the Board's work programme.</p>	39 - 50

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Wednesday 25th July 2007 at 10.00 a.m.</p> <p>(Pre-Meeting for Board Members at 9.30 a.m.)</p>	
13			<p>LIST OF SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOOD) MEETINGS FOR 2007/2008</p> <p>All meetings to commence at 10.00 a.m. (Pre Meetings at 9.30 a.m.)</p> <p>25th July 2007 19th September 2007 24th October 2007 21st November 2007 19th December 2007 30th January 2008 27th February 2008 26th March 2008 23rd April 2008</p>	

SCRUTINY BOARD (NEIGHBOURHOODS AND HOUSING)

WEDNESDAY, 11TH APRIL, 2007

PRESENT: Councillor R Pryke in the Chair

Councillors D Atkinson, P Ewens,
M Rafique and D Schofield

105 MEMBERS' QUESTIONS

The Head of Scrutiny and Member Development submitted a report which afforded Scrutiny Board Members the opportunity to put questions to representatives of Neighbourhoods and Housing.

Stephen Boyle, Chief Regeneration Officer; Martyn Stenton, Partnerships Manager and Tracey Howard, Homeless Services Manager were in attendance to answer Members questions.

In summary, the following issues were discussed:

- Anti Social Behaviour Awards – a written response would be obtained to update Members.
- The new ALMOs now had their Boards established and Chief Executives had been appointed.
- Would land be made available for private sale where housing had been demolished in Bramley and Stanningley?
- Local Panels of the ALMOs would include all relevant Ward Members.
- There would not be a reduction in the number of Area Committees following the reduction in the number of Area Managers. This was an administration decision taken in conjunction with Senior Management as part of the Council's budget plans. It was also in line with changes to other partner organisations including the Police, PCTS and ALMOs.
- Concern was expressed regarding the high numbers of vacant student housing and further planning applications to develop more; the lack of key worker housing; homelessness; empty housing and affordable housing. Questions were asked as to how the housing strategies could address these concerns. It was reported that further to concerns regarding empty homes and student accommodation, discussions were being held with private landlords in an effort to house homeless people. It was also felt that the Empty Homes Strategy was effective, although it was recognised there were limitations on staff resources. The Empty Homes Strategy team was part funded with Neighbourhood Renewal Funds and Safer and stronger Communities funds.
- In response to questions regarding the use of vacant land, it was reported that there are a number of plans. Most proposals went through the Asset Management Group and could be set aside for use in the Council's capital programme or use for other priorities such as

affordable housing. Members were informed of examples of land that had been earmarked for affordable housing in East Leeds.

- Members were informed of preventative measures carried out by the Homeless Advice & Prevention Service. This included partnership working with Social Services, Youth Offending Team, Prison Service and Community Safety colleagues.

Officers in attendance were thanked for their attendance.

(The meeting was not quorate during Members' Questions. Councillor Schofield left the meeting at 10.07 a.m. Councillors Rafique, Atkinson and Pryke arrived at 10.07 a.m., 10.10 a.m. and 10.45 a.m. respectively, the meeting becoming quorate upon Councillor Pryke's arrival).

106 LATE ITEMS

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair admitted to the agenda two late reports – Item 10 'District Partnerships' and Item 11 'Area Delivery Plans'. The reports had not been available at the time of the agenda despatch.

107 DECLARATIONS OF INTEREST

There were no declarations of interest.

108 APOLOGIES FOR ABSENCE

An apology for absence was submitted on behalf of Councillor Armitage.

109 MINUTES OF THE PREVIOUS MEETING - 7TH MARCH 2007

RESOLVED – That the minutes of the meeting held on 7th March 2007 be approved as a correct record.

110 MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE - 5TH MARCH 2007

RESOLVED – That the minutes of the Overview and Scrutiny Committee held on 5th March 2007 be noted.

111 MINUTES OF THE EXECUTIVE BOARD - 9TH FEBRUARY 2007

RESOLVED – That the minutes of the Executive Board held on 9th February 2007 be noted.

112 DISTRICT PARTNERSHIPS

The Director of Neighbourhoods and Housing submitted a report which provided an update on District Partnerships and the future direction of area based partnership working following changes to structures across the Police, ALMOs and PCTs. The report also referred to membership of the District

Draft minutes to be approved at next meeting.

Partnerships, priorities and progress in 2006/07 and the Area Management review.

In response to comments regarding Intensive Neighbourhood Management and encouraging local resident involvement, it was reported that in some parts of the City there were fewer difficulties engaging local residents, particularly where there were active community groups. This was often the case in some of the more affluent areas and it was recognised that there was a need to provide assistance in some of the more deprived areas and to encourage voluntary sector involvement.

The future direction of area based partnership working was discussed and it was reported that there would be a reduction in the number of targets, objectives and performance indicators. This would enable the selection of key priorities for areas and allow more measurable objectives and responsive work plans. It was also reported that the Local Area Agreement would become increasingly important and strengthen partnership working with the Local Authority given the leadership role as well as accountability for funding.

RESOLVED – That the current position regarding the District Partnerships be noted.

113 AREA DELIVERY PLANS

The Director of Neighbourhoods and Housing submitted a report which provided Members with an overview of the Area Delivery Plans for 2006/07 and the process for preparing and agreeing the plans for 2007/08. Appended to the report were the summary of priorities and key actions for the ten Area Committees in Leeds.

RESOLVED – That the position regarding Area Delivery Plans be noted.

114 REGENERATION IN BEESTON HILL AND HOLBECK - SCRUTINY INQUIRY FINAL REPORT

The Head of Scrutiny and Member Development submitted a report following the recent inquiry into Regeneration in Beeston Hill and Holbeck. Members were requested to formally agree the report which detailed conclusions and recommendations following the inquiry.

RESOLVED – That the Final Report for Regeneration in Beeston Hill and Holbeck be agreed.

115 DEMOS REPORT ON BRINGING IT HOME - COMMUNITY BASED APPROACHES TO COUNTER-TERRORISM

The Head of Scrutiny and Member Development submitted a report which provided an overview of a research report published by Demos in December 2006 entitled Bringing it Home – Community Based Approaches to Counter-Terrorism.

Draft minutes to be approved at next meeting.

Issues discussed included the following:

- The recent arrest of local people in connection with the 7/7 London bombings.
- The development of a multi sector task group which would take responsibility for taking a city wide overview of cohesion related tension identification, risk assessment, avoidance and management.
- Issues faced by Muslim communities such as high levels of deprivation, discrimination and social exclusion and ways in whichj these issues could be countered.
- The increase in the non English speaking public.
- Members requested further information on the multi sector task group.

RESOLVED – That the report be noted.

116 ANNUAL REPORT

The Head of Scrutiny and Member Development presented a copy of the Board's draft contribution to the Annual report. The report contained a summary from the Chair and reviewed the Board's inquiries and work programme during the past year.

The Chair asked that thanks be recorded to Sharon Winfield, Principal Scrutiny Adviser and other staff who had supported the Board over the previous year.

RESOLVED – That the Board's contribution to the composite Annual Report be agreed.

EXECUTIVE BOARD

WEDNESDAY, 16TH MAY, 2007

PRESENT: Councillor A Carter in the Chair

Councillors M Harris, R Brett, J L Carter, R Harker,
P Harrand, J Procter, S Smith, K Wakefield and J Blake

Councillor Blake – Non-voting Advisory Member

237 Exclusion of the Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of the exempt information so designated as follows:

- (a) Appendix 1 to the report referred to in minute 254 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because publication could prejudice the Council's commercial interests as the appendix contains commercial information confidential to the Council.

238 Declaration of Interests

Councillor Wakefield declared a personal interest in the item relating to the review of 14-19 provision in Leeds as a member of the Learning and Skills Council.

239 Minutes

RESOLVED – That the minutes of the meeting held on 4th April 2007 be approved.

ADULT HEALTH AND SOCIAL CARE

240 Response to Deputation from Parents and Carers Action Group for Terry Yorath House

The Director of Adult Social Services submitted a report in response to the Deputation before Council on 18th April and on issues relating to the future provision of service at Terry Yorath House.

RESOLVED – That consideration of this matter be deferred pending the submission of a further report.

LEISURE

Draft minutes to be approved at the meeting
to be held on 13th June 2007

241 River Safety Management at Wharfemeadows Park, Manor Park and Tittybottle Park, Otley

RESOLVED – That consideration of proposals to improve water safety at Wharfemeadows Park, Manor Park and Tittybottle Park, Otley be deferred to the June meeting of the Board excepting that the Chief Recreation Officer be requested to progress fencing proposals by the river in the vicinities of the weir and the children's play area.

CHILDREN'S SERVICES

242 Review of 14 - 19 Provision in Leeds

Further to minute 151 of the meeting held on 24th January 2007 the Chief Executive of Education Leeds submitted a report on the Review of 14-19 Provision in Leeds and on the proposed next stage of development.

RESOLVED – That consideration of the vision and approach and the development of an implementation plan be deferred to the June meeting of the Board to allow consideration in the light of the proposals of the Learning and Skills Council.

ADULT HEALTH AND SOCIAL CARE

243 Older People's Long Term Care Strategy - Reprovision for Greenlands Home for Older People

The Director of Adult Social Services submitted a report providing an update on progress on the strategy for Local Authority provision of long term care for older people and on a proposal to transfer a site in Guiseley to Anchor Trust at less than best consideration for an extra-care housing development to replace a Home for Older People.

RESOLVED –

- (a) That earlier approvals of the Board for the development of the extra-care housing scheme at Guiseley in partnership with Anchor Trust be confirmed.
- (b) That the land identified in the report be transferred to Anchor Trust on a 125 year lease at nil consideration as outlined in the report, subject to a clawback agreement to recover any excess development profit arising on completion of the scheme.
- (c) That further reports be brought to this Board as the long term care strategy is developed.

CENTRAL AND CORPORATE

244 Illegal Money Lending Project - Legal Authorisations

The Assistant Chief Executive (Corporate Governance) submitted a report on the authorisation given to Birmingham City Council and officers of the illegal Money Lending Team in partnership with West Yorkshire Trading Standards Service, to investigate and institute proceedings against illegal money lenders operating within the Leeds District.

RESOLVED –

- (a) That it be noted that the Assistant Chief Executive (Corporate Governance), under her delegated authority, has authorised Birmingham City Council and the Illegal Money Lending Team to investigate and institute proceedings against illegal money lenders operating within the district of Leeds.
- (b) That a further report be brought to the Board at such time that initial progress can be measured and on comparisons with the Birmingham initiative.

DEVELOPMENT

245 Procurement of a New Strategic Partnership for the Provision of Professional Highways and Transportation Services

The Director of City Development submitted a report on a proposal to commence the procurement of a contract to provide a new Strategic Partnership for the Council for the provision of professional highway and transportation services to replace the existing partnership contract which expires in September 2008.

RESOLVED – That the Director of City Development be authorised to procure a new strategic partnership contract for the provision of professional highways and transportation services to take effect from September 2008.

NEIGHBOURHOODS AND HOUSING

246 Extension of ALMO Management Agreements

The Director of Environment and Neighbourhoods submitted a report setting out a proposal to extend the Management Agreements with the ALMOs until 2013.

RESOLVED – That approval be given to an extension in the term of contract for the ALMOs of five years, extending the existing agreement to 31st January 2013.

247 Neighbourhoods and Housing Lettings Policy Review

The Director of Environment and Neighbourhoods submitted a report on the proposal to implement a revised lettings policy from 4th June 2007.

RESOLVED – That approval be given to the implementation of the lettings policy from 4th June 2007.

248 Food and Health Service Plan 2007/08

Draft minutes to be approved at the meeting
to be held on 13th June 2007

The Director of Environment and Neighbourhoods submitted a report on the proposed Food and Health Team Service Plan 2007/08 prior to submission to full Council for approval as part of the Budget and Policy Framework in June 2007.

RESOLVED – That Council be recommended to approve the 2007/08 Food and Health Service Plan.

249 Area Delivery Plans and Area Function Schedules for 2007/08

The Director of Environment and Neighbourhoods submitted a report giving an overview of the Area Delivery Plans for 2007/08 recently agreed by Area Committees and presenting updated Area Function Schedules for 2007/08.

RESOLVED – That the ten Area Committee Action Plans and the updated Area Function Schedules for 2007/08 be endorsed.

250 Leeds Building Schools for the Future - Phase 1 - Financial Summary at Financial Close on 3rd April 2007.

The Deputy Chief Executive submitted a report summarising the financial position agreed by the parties at financial close and comparing this position to the various approvals and authority given by Executive Board on 24th January (Minute 53) and 14th March 2007 (Minute 205).

RESOLVED – That the report be noted and that staff involved in achieving this outcome be thanked for their contributions.

251 Amendments to the Home to School Transport Policy

The Chief Executive of Education Leeds submitted a report on proposed amendments to the Home to School Transport Policy to be implemented from September 2008 and on legislative changes for primary schools to be implemented in September 2007 in accordance with the Education and Inspections Act.

RESOLVED – That consideration of proposed amendments to the Home to School Transport Policy be deferred and that a revised report be brought to the June meeting of the Board.

LEISURE

252 Landscape Works to Sharp Lane Development, Middleton

The Chief Recreation Officer submitted a report on proposals to carry out landscaping works in accordance with the Section 106 agreement between the City Council and Cofton Limited at a cost of £2,661,890 from a fully funded injection to the 2007/10 Capital Programme.

RESOLVED –

- (a) That approval be given to the injection to the 2007/10 Capital Programme of £2,661,890 funded by Cofton Limited in accordance with the Section 106 agreement with the Council dated 10th February 2005

Draft minutes to be approved at the meeting
to be held on 13th June 2007

and that authority be given to spend £2,322,990 on construction cost and £338,900 on design fees.

253 Rothwell Sports Centre Changing Rooms Refurbishment

The Chief Recreation Officer submitted a report on a proposed scheme to refurbish the wet side changing rooms and sauna area of Rothwell Sports Centre to include new family/group changing facilities.

RESOLVED – That authority be given to spend £520,000 on the refurbishment of the wet side changing rooms at Rothwell Sports Centre.

254 Approval of the Affordability of the New Leaf Leisure Centres PFI Project and Progress Report

The Chief Recreation Officer submitted a report on the affordability of the New Leaf Leisure Centres PFI Project and on progress of the project.

Following consideration of the appendices to the report designated as exempt under Access to Information Procedure Rule 10.4(3), which were considered in private at the conclusion of the meeting, it was

RESOLVED – That the affordability of the New Leaf Leisure Centres Project as set out in the exempt appendix 1 to the report and its annex be approved.

255 Deputation to Council regarding St George's Day

The Head of Arts and Events submitted a report in response to the deputation to Council by the Royal Society of St George on 18th April 2007.

RESOLVED – That a further report be brought to this Board on proposals for the celebration of St George's Day in Leeds in 2008 and that the Royal Society of St George be informed of the Council's support for St George's Day.

DATE OF PUBLICATION – 18TH MAY 2007

LAST DATE FOR CALL IN – 25TH MAY 2007

(Scrutiny Support will notify Directors of any items Called In by 12.00 noon on 30th May 2007).

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OVERVIEW AND SCRUTINY COMMITTEE

MONDAY, 2ND APRIL, 2007

PRESENT: Councillor G Driver in the Chair

Councillors B Anderson, B Cleasby,
P Grahame, B Lancaster, T Leadley and
R Pryke

Apologies Councillor J Bale

90 Late Items

The Chair indicated that in accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, he had agreed to accept as a late item of urgent business the draft Scrutiny Annual Report 2006/07, which had not been ready at the time of agenda despatch, because this was the last scheduled meeting of the Committee in the 2006/07 municipal year, and it was important for this report to be approved for submission to Council at the earliest possible opportunity, rather than be left for the newly constituted OSC to deal with after the Annual Meeting.

91 Declaration of Interests

The following declarations of interest were made:-

Councillor Grahame – Gambling Act 2005 – Council’s Statement of Gambling Policy – Leeds Large Casino Development – personal interest in her capacity as a member of a casino (Agenda Item 9, Minute No 95 refers)

Councillor Anderson - Gambling Act 2005 – Council’s Statement of Gambling Policy – Leeds Large Casino Development – personal and prejudicial interest in his capacity as Chair of the Leeds Casino Task Group (Agenda Item 9, Minute No 95 refers)

Councillor Lancaster - Gambling Act 2005 – Council’s Statement of Gambling Policy – Leeds Large Casino Development – personal interest in her capacity as a member of Gala Bingo (Agenda Item 9, Minute No 95 refers)

Councillor Leadley – (a) Request for Scrutiny – Disability Equality Scheme – personal interest in his capacity as a relative of a disabled person (Agenda Item 10, Minute No 96 refers) and (b) Draft Annual Report – Planning Performance – personal interest in his capacity as a Member of Plans Panel West and the Development Plan Panel (Agenda Item 12, Minute No 98 refers)

Councillor Cleasby – Draft Annual Report – Planning Performance – personal interest in his capacity as a Member of the Development Plan Panel (Agenda Item 12, Minute No 98 refers)

92 Minutes - 5th March 2007

RESOLVED – That the minutes of the meeting held on 5th March 2007 be confirmed as a correct record.

93 Minutes - Executive Board, 14th March 2007

Further to Minute No 85 of the OSC meeting held on 5th March 2007, the Chair drew Members attention to Minute No 209 of the Executive Board meeting held on 14th March 2007, and the fact that the Executive Board had now formally requested OSC to undertake a Scrutiny Inquiry into Leeds Comprehensive Performance Assessment issues, with particular focus on the Council's predicted CPA position in future years.

RESOLVED – That subject to the above, the minutes of the Executive Board meeting held on 14th March 2007 be received and noted.

94 Scrutiny Inquiry - "Narrowing the Gap" - Draft Final Report

The Committee considered a draft of its proposed final report in respect of its Inquiry into the Council's 'Narrowing the Gap' strategic priority, together with the responses of the Director of Neighbourhoods and Housing, Councillor Harris, Joint Leader of the Council and Executive Member (Central and Corporate) and the Director of Leeds Initiative to the Committee's recommendations.

Various suggested amendments were discussed. Overall Members considered that they were not in a position to finalise their report until they had discussed again with the respondents their various responses, and that another special meeting of OSC should be arranged in order to enable these discussions to take place.

RESOLVED – That the Head of Scrutiny and Member Development, in consultation with the Chair, arrange a further meeting of the Committee to finalise this report.

95 Gambling Act 2005 - Council's Statement of Gambling Policy - Leeds Large Casino Development

The Director of Legal and Democratic Services submitted a report regarding proposals to review and revise Part F of the Council's Statement of Licensing Policy, which dealt with the way the Council would handle any applications for a large casino licence in its area, following Leeds' successful bid to licence a new large casino in its area.

Michael Romagnoli, Legal and Democratic Services, attended the meeting and informed Members that last week's decision in the House of Lords effectively meant that the Government was going to have to review and rethink its strategy in respect of casinos, which gave the Council longer to

review and refine its own policies. He therefore proposed that a full and revised report be submitted to a future OSC meeting.

RESOLVED – That in the circumstances, consideration of this matter be deferred to a later date.

(NB Councillor Anderson declared a personal and prejudicial interest in this item (see Minute No 91) and left the meeting whilst this item was being discussed)

96 Request for Scrutiny - Disability Equality Scheme

Further to Minute No 83, 5th March 2007, the Committee considered a further report submitted by the Chief Officer (Executive Support), as requested by Members at the last meeting.

RESOLVED –

- (a) That in the light of the evidence received, the Committee endorses the Council's approach to a combined equality scheme, and does not consider an Inquiry is warranted at this time
- (b) That an update report be submitted to OSC in six months time.

97 Scrutiny Board Procedure Rules - Guidance Notes

The Head of Scrutiny and Member Development submitted a report relating to some proposed minor variations to the Scrutiny Board Guidance Notes to take account of changed circumstances

RESOLVED –

- (a) That the proposed removal of guidance notes 1 and 8 be approved for the reasons outlined in the report.
- (b) That the Head of Scrutiny and Member Development be authorised to make other minor changes in relation to officers job titles within the guidelines.

98 Draft Annual Report to Council

The Head of Scrutiny and Member Development submitted a draft of the proposed Annual Report of Scrutiny Boards, which had to be submitted annually to Council. Each of the other Scrutiny Boards was considering their contribution to the report during the current cycle of meetings.

RESOLVED – That the proposed final draft, incorporating the contribution of the other Boards, be submitted for consideration at the extra OSC meeting referred to in Minute No 94.

The meeting concluded at 11.27 am.

OVERVIEW AND SCRUTINY COMMITTEE

WEDNESDAY, 16TH MAY, 2007

PRESENT: Councillor G Driver in the Chair

Councillors B Anderson, J Bale, B Cleasby,
P Grahame, B Lancaster, T Leadley and
R Pryke

99 Declaration of Interests

No declarations of interest were made.

100 Minutes - 2nd April 2007

RESOLVED – That the minutes of the meeting held on 2nd April 2007 be confirmed as a correct record.

101 Minutes - Executive Board, 4th April 2007

RESOLVED – That the minutes of the meeting of the Executive Board held on 4th April 2007 be received and noted.

102 Scrutiny Inquiry - Narrowing the Gap - Draft Final Inquiry Report

Further to Minute No 94, 2nd April 2007, the Committee considered the draft final report of its Inquiry into 'Narrowing the Gap', together with comments and observations thereon from the Leeds Initiative, Councillor Mark Harris, Alternate Leader of the Council and Executive Member (Central and Corporate) and Neil Evans, Director of Environment and Neighbourhoods.

Councillor Harris, Neil Evans, Steve Williamson, Chair of the Narrowing the Gap Executive, and Kathy Kudelnitsky, Director, and Andrea Tara Chand of the Leeds Initiative, attended the meeting, expanded on their written observations and responded to Members' queries and comments. In brief summary, the main points of discussion were:-

- The inherent tensions and potential conflicts posed by the 'Narrowing the Gap' and 'Going Up A League' initiatives, and the need to give priority to the former in the view of the Committee;
- The deletion of reference to the proposed new casino and arena in Leeds from the 'Introduction and Scope' section of the report in view of the unproven effect either or both would have in terms of the Narrowing the Gap agenda;
- In the same section, the replacement of the phrase 'we do not want to look back at a string of failed schemes' with the more proactive 'We need to be more rigorous when assessing schemes';

Final minutes approved at the meeting
held on 4th June 2007.

- Leeds Initiative was in the process of reviewing its structures, including how the District Partnerships could evolve to include a greater degree of political input and accountability. The review was aimed at making greater use of local structures to address issues in a sustainable manner at local level, taking into account OSC's views regarding the dangers of 'solutions' being imposed on local communities. The Local Area Agreement (LAA) and the Intensive Neighbourhood Management initiatives would inform this review. Part of the process had to be looking at how data was analysed and used. Another part concerned how and what was monitored. Partnership working in Leeds, although not yet perfect, had been recognised nationally as at the forefront of developments in this area, and the LAA review of 2008 and the Government White Paper on greater local scrutiny of services would help to focus partners on joint working and funding arrangements;
- Whilst acknowledging the importance of working with communities at local level, it was also recognised that local people needed to be encouraged to take advantage of City-wide as well as local resources and employment opportunities and issues such as improved transport links were crucial in this regard.

The Chair concluded by thanking everyone who had contributed to the Committee's Inquiry. As part of Scrutiny's recommendation tracking system, progress on the recommendations would be considered by OSC in September.

RESOLVED – That subject to the above minor amendments, the Committee's final report of its 'Narrowing the Gap' Inquiry be approved and circulated appropriately by the Head of Scrutiny and Member Development.

(NB: Councillor Bale joined the meeting at 9.20 am and Councillor Pryke joined the meeting at 9.37 am during the consideration of this item)

103 Draft Annual Report to Council

Further to Minute No 98, 2nd April 2007, the Committee approved the Scrutiny draft Annual Report 2006/07 for submission to Council, subject to two minor amendments.

RESOLVED – That subject to two minor amendments, the Scrutiny Annual Report 2006/07 be approved for submission to Council.

104 Scrutiny Board Arrangements 2007/08

The Head of Scrutiny and Member Development reported that at its meeting earlier that morning, the Council's Corporate Governance and Audit Committee had approved proposed arrangements for the organisation of Scrutiny Boards in the 2007/08 municipal year, which would be submitted for approval at the Annual Council Meeting on 24th May. The recommended arrangements, which linked Boards to Director portfolios, were as follows:

Overview and Scrutiny Committee -	Chief Executive, Deputy Chief Executive, Assistant Chief Executive (Policy Planning and Improvement), Assistant Chief Executive (Corporate Governance), plus co-ordinating and advisory role
Scrutiny Board (Resources) -	Director of Resources
Scrutiny Board (City Development) –	Director of City Development
Scrutiny Board (Culture and Leisure) –	Director of City Development
Scrutiny Board (Environment and Neighbourhoods) -	Director of Environment and Neighbourhoods
Scrutiny Board (Children’s Services) –	Director of Children’s Services
Scrutiny Board (Health and Adult Social Care) –	Director of Adult Social Services

RESOLVED- That the report be noted.

105 Chair's Closing Remarks

Councillor Driver stated that he would not be chairing meetings of OSC in 2007/08 and he thanked Members and officers for all their contributions and hard work during the last municipal year.

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Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 14th June 2007

Subject: Scrutiny Board (Environment and Neighbourhoods) – Terms of Reference

Electoral Wards Affected: All

Ward Members consulted
(Referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

1.1 The Council's change programme has established the posts of five Directors and two Assistant Chief Executives:

- a) Children's Services – incorporating the Local Area Agreement (LAA) theme of 'Children and Young people'
- b) Adult Social Services – incorporating the LAA theme of 'Healthier Communities and Older People'
- c) Environment & Neighbourhoods – incorporating the LAA theme of 'Safer and Stronger Communities'
- d) City Development – incorporating the LAA theme of 'Economic Development and the Environment'
- e) Resources
- f) Assistant Chief Executive (Policy, Planning and Improvement)
- g) Assistant Chief Executive (Corporate Governance)

1.2 This has necessitated the need to review Scrutiny Board arrangements.

2.0 Main Issues

2.1 Arising from a review of Scrutiny Board arrangements, Full Council on 24th May agreed the proposal to map Scrutiny Boards to *Director* portfolios, (with an Overview and Scrutiny Committee mapping on to the two Assistant Chief Executive portfolios).

Council also agreed the establishment of a Scrutiny Board to look specifically at leisure and cultural issues.

Scrutiny Boards Mapped to Director Portfolios

OFFICER	SCRUTINY BOARD
<p style="text-align: center;">Chief Executive, Deputy Chief Executive, Assistant Chief Executive (policy Planning and Improvement), Assistant Chief Executive (Corporate Governance)</p> <p style="text-align: center;">Plus co-ordinating/advisory role</p>	Overview and Scrutiny Committee
Director of Resources	Scrutiny Board (Resources)
Director of City Development	Scrutiny Board (City Development) Scrutiny Board (Culture & Leisure)
Director of Environment and Neighbourhoods	Scrutiny Board (Environment and Neighbourhoods)
Director of Children’s Services	Scrutiny Board (Children’s Services)
Director of Adult Social Services	Scrutiny Board (Health and Adult Social Care)

- 2.2 This arrangement has coherent links with the Local Area Agreements and the White Paper’s drive to encourage scrutiny to focus on more strategic issues.
- 2.3 The terms of reference for this Scrutiny Board as presented to full Council on 24th May are attached as Appendix 1.

3.0 Recommendations

- 3.1 Members are asked to note the arrangements for Scrutiny.

Council Committees' Terms of Reference

Scrutiny Board (Environment and Neighbourhoods)

1. In relation to **Environment and Neighbourhoods**¹, to exercise the functions of a Scrutiny Board including the following:
 - (a) to review or scrutinise the exercise of any council or executive function, or any other related matter²;
 - (b) to make reports or recommendations to Council or the Executive in connection with the exercise of any functions of the Council or the Executive including proposals for changes to policies and practices;
 - (c) to receive and review external audit and inspection reports;
 - (d) to act as the appropriate Scrutiny Board³ in relation to the Executive's initial proposals for a plan or strategy within the Budget and Policy Framework; and
 - (e) to review corporate performance indicators and to make such reports and recommendations as it considers appropriate.
2. To receive and monitor formal responses to any reports or recommendations made by the Board.

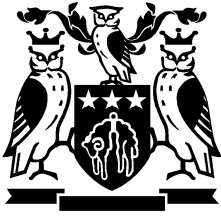
¹These are:

- the functions delegated to the Director of Environment and Neighbourhoods under the officer delegation schemes (council functions) and the officer delegation scheme (executive functions); and
- the functions (d) delegated to the Director of City Services under the officer delegation scheme (executive functions).

² including matters pertaining to outside bodies and partnerships to which appointments have been made by the authority

³ under the Budget and Policy Framework Procedure Rules

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Originator: S Winfield

Tel: 24 74707

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Environment and Neighbourhoods)

Date: 14th June 2007

Subject: Performance Report Quarter 4 2006/07

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 Scrutiny Boards now receive performance information on a quarterly basis with a view to raising any issues of concern and influencing the work programme.
- 1.2 This report discusses the key performance issues considered to be of significance identified for the relevant Corporate Priority Boards (CPB) as at 31st March 2007. In addition, the report also includes a predicted CPA score for 2007/08.
- 1.3 Highlighted in this report is information on the areas relevant to Environment and Neighbourhoods. To support this information, attached at appendix 1 is the table of performance indicators that fall within the remit of this Board for consideration.
- 1.4 The issues discussed in this report have been identified because performance in these areas impacts upon one or more of the following; the delivery of effective services, the delivery of our corporate priorities; our CPA score; or our ability to deliver efficiency savings.
- 1.5 Any improvement in assessment scores should potentially have a positive impact on the council's Direction of Travel assessment and Star Rating.

2.0 Main Issues

2.1 The table below summarises the Council's predicted CPA scores for February 2008.

	Direction of Travel	Star Category	Corporate Assessment	Level 1 Services			Level 2 Services			
				Use of Resources	Children & Young People	Social Care (Adults)	Benefits	Culture	Environment	Housing
CPA 2006	Improving Adequately	3 star	3	3	3	3	3	2	3	3
CPA 2007 (provisional)		3 star	3	3	3	3	3	2	3	3

2.2 The CPA 2007 provisional score is mainly based on the category scores allocated in 2006. Where this applies the cells are highlighted in grey. This information will be updated as and when assessment scores are confirmed during 2007/08.

3.0 Specific Issues for Environment and Neighbourhoods

- **BV-82a: The proportion of household waste sent by the authority for recycling.**
We have missed our target for recycling (BV-82a) for the year, largely due to our timber contractor refusing to accept MDF, and other low quality waste wood, during the first part of the year. In the latter part of the year we have implemented a new contract which once again allows MDF to be recycled through the household waste sites and performance has improved. The target for composting of waste (BV-82b) has been hit, due to the roll-out of the garden waste pilot, and the inclusion of gulley waste in the calculation.

- BV-82d: The proportion of household waste sent by the authority to landfill**
 The proportion of household waste sent to landfill has missed the target for the year by 0.9%. This is largely due to the reasons outlined above. Comparisons with other authorities should be made with caution, due to the availability of other disposal options in other large cities, e.g. Energy from Waste in Sheffield, Nottingham and Bristol.
- BV-91: Percentage of the population resident in the authority's area served by a kerbside collection of recyclables**
 Performance over the year has not reached the target of 95%. Although over 10,000 more households have been given access to a collection of recyclables over the year, the number of households in Leeds has also grown by 3,500 to 325,027. This has meant that the impact of the new roll-out has not been as strong as first predicted. In addition there are a number of property types which present particular difficulties which regard to kerbside recycling for example, farm routes, some high rise and some city centre properties. We continue to work to resolve these issues and provide a comprehensive kerbside recycling service.
- BV-90a, b, c, BV-89: Percentage of people expressing satisfaction with household waste collection, waste recycling, waste disposal, cleanliness standards**
 The figures for satisfaction may have been affected by a change in survey methodology, however overall satisfaction levels for waste and recycling and cleanliness are comparatively high when compared to other core cities and the national picture.
- BV-126: Domestic burglaries per 1,000**
 This result can be partially explained by a number of factors believed to be impacting adversely on performance:

 - Increase in student population over the last few years has brought a large number of vulnerable young people into high crime areas and thereby increasing the opportunities for offenders to target those at risk.
 - During the summer months of 2006 the hot weather provided increased opportunity for sneak in thefts. Sneak-ins currently running at over 20% of all domestic burglaries.
 - Location of bail hostels in high crime areas also increases the opportunities for individuals to re-offend.
 - Early prison release of prolific offenders and shorter sentencing for convicted offenders.
 - Increase in 'Hanoi' style burglaries where car keys are taken from insecure properties and high value vehicles stolen.

The Leeds wide Operation Strikeback has a dedicated team focusing on the most prolific offenders committing burglary and greater emphasis will be placed on linking these offenders with the Drug Intervention Programme to address their drug behaviour. We will continue with the proactive and reactive target hardening service to protect and reduce the risk to vulnerable neighbourhoods and properties and utilising technology e.g. smartwater and asset tracking. The Safer Leeds Acquisitive Crime Group will be split into 3 sub groups one of which will focus on domestic burglary. The control strategy will be reviewed and monitored on an ongoing basis in line with intelligence reporting.

- BV-127b: Robberies per year, per 1,000 population in the local authority area**
 This result can be partially explained by a number of factors believed to be impacting adversely on performance:

 - The impact of the National Crime Recording Standard is having an adverse effect on the number of robberies recorded. This is because the test applied by police crime evaluators, in accordance with Home Office counting rules, to demonstrate an offence of robbery is now wider than previously and as a consequence they now record more offences as robbery and fewer offences as theft from the person
 - In addition, there has been a growing trend of young people on young people robberies (mobile phones and portable electronic goods).

A review of the robbery control strategy has been undertaken in March 2007 following a visit from a Home Office consultant. The Safer Leeds Acquisitive Crime Group will be split into 3 sub groups one of which will focus on robbery. This is to be chaired by a DCI from North East

Leeds Police Division. The control strategy will be reviewed and monitored on an ongoing basis in line with intelligence reporting.

- **BV-203: The percentage change in the average number of families placed in temporary accommodation**

The return for BV-203 in 2006/07 shows a 24% rise in temporary accommodation placements. It is important to note that the indicator does not capture the actual number of families placed in temporary accommodation at a particular point in time. Rather the figure reported is the average number placed over the four end of quarter snapshots. This figure is compared to the equivalent figure for the previous year to calculate the percentage difference.

There was a significant increase in the number of families in temporary accommodation during the first three quarters of 2006/07. This was primarily due to the continued reduction in the number of social housing lettings which meant that households were waiting longer in temporary accommodation.

The Housing Services Division have developed a plan to reduce the number of temporary accommodation placements by 50% by 2010. This plan focuses on the need to maximise permanent accommodation options, including those within the private sector, identifies opportunities to prevent homelessness and also considers the role of housing support services in speeding up the re-housing process. There were 30 less families placed at the end of Q4 than the position at the end of Q3. The nature of the indicator means that if this rate of placement reduction is maintained the Council will in all likelihood attain upper quartile performance against BV-203 in 2007/08.

4.0 Recommendation

- 4.1 Members are requested to note the information within this report and the table of performance indicators and decide whether further scrutiny is required.

Accountability Reporting Guidance

Column No.	Column Title	Key Description	Colour Code
1	Reference	<p>An indicator can have multiple references allowing it to be identified for different purposes. E.G. indicators included in the CPA assessment are prefixed with CPA.</p> <p>Listed below are the prefixes used to identify the different indicators types.</p> <p>CPA – The indicator is included in the CPA Assessment BV – The indicator is part of the Best Value suit of indicators LKI – This indicator is one of Leeds Local Key Indicators CP – This indicator supports objects within the Corporate Plan LAA – This indicator is part of the Local Area Agreement.</p>	
4	Frequency and Measure	This column identifies how frequently the performance information is collected, E.G. Annually. This column also identifies if the data is a % a Number (No.) or collected in days etc...	
5	Good Performance	This column identifies if the performance information in columns 6,7 and 8 should increase or decrease if the service is performing well. You may also see yes or no in this column. There are a number of performance indicators where the audit commission do not specify if the results should rise or fall, for these indicators good performance is N/A.	
8	Current position	<p>The blue shading identifies that data is not available, this will be for one of two reasons.</p> <ol style="list-style-type: none"> 1. The indicator is reported annually, this can be identified by checking the frequency column 2. The information was not available by the reporting deadline, in this case there will be an explanation in the comments column. 	
9	Predicted Full Year Result	Predicted Full year result Will meet target	
		Although the full year result Will Not meet target, a tolerance has been set which scores the indicator as amber.	
		Predicted Full year result Will Not meet target	
10	Year on Year Improvement	Improvement in performance year on year	↑
		Decline in performance year on year	↓
		No improvement or decline in performance year on year	↔
11	All England Top Quartile Based on 2005/06 Year end data	Leeds performance = Top Quartile	
	Satisfaction indicators are based on the 2006/07 quartile information.	Leeds performance = Median Quartiles	
	(Will be updated for 2006/07 in January 2008)	Leeds performance = Bottom Quartile	
12	Core Cities Average (Based on 2005/06 Year End Data)	Core Cities comparison are taken from our following benchmarking partners – Birmingham, Bristol, Leeds, Liverpool, Manchester, Newcastle, Nottingham and Sheffield. To ensure data quality we only compare audited and verified information supplied by the Audit Commission.	
13	Core City position 1 = Top - 8 = Bottom (Based on 2005/06 Year-End data)	This column details where the 2005/06 result is ranked in the results of the 8 Core Cities, with 1= top and 8 = bottom. This is currently based on 05/06 year-end data, we anticipate receiving the 06/07 year end data by February 2008.	
14	Data Quality Issues – Together with projected performance, data quality issues are part of the risk assessment process that is undertaken for each PI included in this report.	Significant Concerns	
		Some Concerns	
		No Concerns	

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Environment and Neighbourhoods Quarter 4 Performance Report 2006/07

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Reference	Title	Service	Frequency & Measure	Good Performance	2005/06 Year-End	2006/07 Target	Current Position as at 30 April 07	Predicted Full Year Result	Year on Year Improvement Trend	All England Top Quartile (Based on 2005/06 Quartile Information)	Core City Average (Based on 2005/06 Year-End data)	Core City position 1 = Top 8 = Bottom (Based on 2005/06 Year-End data)	Data Quality Issues	Comments
BV-126 LAA-SSC12 LPSA 11	Domestic burglaries per 1,000 households	Community Safety	Monthly No.	Fall	23.85	23.60	25.60	25.60	↓	6.40	27.50	4	Some concerns	Year end outturn = 8244 up 7.5% against previous year, equivalent to 574 more offences.
BV-127 a	Violent crime per year, 1000 population in the Local Authority area.	Community Safety	Monthly No.	Fall	25.06	23.60	24.00	24.00	↑	12.50	33.50	3.00	No concerns	Year end outturn = 17244 down 4.4% against previous year, equivalent to 790 fewer offences.
BV-127 b	Robberies per year, per 1000 population in the Local Authority area.	Community Safety	Monthly No.	Fall	1.82	1.80	2.30	2.30	↓	0.30	3.90	3.00	No concerns	Year end outturn = 1641 up 25.0% against previous year, equivalent to 328 more offences.
BV-128	Vehicle crimes per 1,000 population	Community Safety	Monthly No.	Fall	17.23	16.90	17.40	17.40	↓	7.30	25.30	2.00	No concerns	Year end outturn = 12505 up 0.8% against previous year, equivalent to 104 more offences.
BV-164	Does the authority follow the Commission for Racial Equality's code of practice in rented housing and follow the good practice standards for social landlords on tackling harassment included in the code of practice for social landlords: Tackling racial Harassment?	Housing Management	Annually Yes/No	Yes	Yes	Yes	Yes	Yes	↔	No information supplied by the Audit Commission	Yes	1.00	Some concerns	
BV-174 CP-CS1	The number of racial incidents recorded by the authority per 100,000 population	Community Safety	Quarterly No.	Rise	249.44	256.94	183.10	183.10	↓	No information supplied by the Audit Commission	170.40	2.00	Some concerns	PROVISIONAL - There has not yet been a full return from Education Leeds although indications are there will not be as many reports from them as last year. The target of 256.94 for 2006/07 has not been achieved. In 2006/07 there were 1324 reported racial incidents compared with 1867 (prov) in 2005/06. Analysis shows this to be a reduction of 29.1% when compared to the previous year, equivalent to 543 fewer reported incidents. The other departments have maintained but not improved performance. Currently LCC is developing a multi-agency hate crime reporting form and developing a business case for introducing a hate crime database. An improvement plan to ensure that departments understand and fulfil the corporate requirements for recording incidents and further action taken will be put in place. Targets for each department will be set and reported corporately.
BV-175 CPA-H19	The percentage of racial incidents that resulted in further action	Community Safety	Quarterly %	Rise	96.00	98.00	94.00	94.00	↓	100.00	84.80	2.00	Some concerns	PROVISIONAL: The target of 98% for 2006/07 has not been achieved. This performance can be partially explained by inconsistency of following corporate policy across the authority. Currently LCC is developing a multi-agency hate crime reporting form and developing a business case for introducing a hate crime database. An improvement plan to ensure that departments understand and fulfil the corporate requirements for recording incidents and further action taken will be put in place. Targets for each department will be set and reported corporately.
BV-198	The number of problem drug-misusers in treatment per thousand head of population aged 15-44	Community Safety	Monthly No.	Rise	N/A	8.20	11.60	11.60		78.25	47.30	2.00	No concerns	Due to the way this indicator is reported, the result for December and Quarter 3 is not available until the end January.
BV-225 CPA in 2007	Action against domestic violence (DV) provision and effectiveness of LA services designed to help victims of DV and prevent DV	Community Safety	Quarterly %	Rise	90.90	100.00	100.00	100.00	↑	No information supplied by the Audit Commission	61.20	1.00	No concerns	All actions have been achieved.
CP-CS3	Increase the percentage of local people who feel that they belong to their local area	Community Safety	Survey %	Rise	N/A	N/A	64.70	N/A		N/A	N/A	N/A	Some concerns	
CP-CS4	Increase the percentage of local people who feel they can influence decisions affecting their local area	Community Safety	Survey %	Rise	N/A	N/A	32.90	N/A		N/A	N/A	N/A	No concerns	This figure has been calculated using the results from Q34 of the annual survey and is a total of the respondents who answered yes to Definitely Agree and Tend to Agree. This question was asked for the first time in the 06/07 Best Value General Survey
CP-CS50 LAA-SSC8 PSA1	Reduce overall crime levels in Leeds by 35% by 2008	Community Safety	Monthly %	Rise	23.90	30.00	23.60	23.60	↓	N/A	N/A	N/A	Some concerns	Year end outturn = -23.6% up 0.3% Compared with 78,573 recorded offences in the baseline year of 2003/04 there were 60,036 recorded offences in 2006/07, equivalent to 18,537 fewer offences. PSA1 is a Public Service Agreement containing the crime reduction targets that the police, local authority and CDRP must achieve by March 2008. The PSA1 target measures BCS (British Crime Survey) comparator crime against the level recorded in 2003/04. The PSA1 target for England and Wales is that by March 2008, BCS comparator crime must fall by 15% from the level recorded in 2003/04. However, high crime areas have PSA1 targets that are more demanding, with the requirement that BCS comparator crime must fall by at least 20%. To improve the situation in Leeds, West Yorkshire Police and Safer Leeds set a ambitious PSA1 target of 35%, much higher than the minimum 20% reduction. This PSA is being revised as part of the Comprehensive Spending Review and a new measurement will be announced for 08/09. Representation has been made to GOYH from the Chief Executive (LCC) and West Yorkshire Police to renegotiate the target to a more r

Environment and Neighbourhoods Quarter 4 Performance Report 2006/07

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CP-CS51ai LAA-SSC18a	Reduce the number of people who have a fear of crime by: increasing the % of people surveyed that feel safe walking alone in their area during the day	Community Safety	Survey %	Rise	Rise	N/A	Year on Year Increase	77.50	↑	N/A	N/A	N/A	Some concerns	
CP-CS51aii LAA-SSC18b	Reduce the number of people who have a fear of crime by: increasing the % of people surveyed that feel safe walking alone in their area after dark	Community Safety	Survey %	Rise	Rise	N/A	Year on Year Increase	30.70	↑	N/A	N/A	N/A	Some concerns	
CP-CS51c	Reduce the number of people who have a fear of crime by: c) reducing the % of residents who believe that drunkenness or dealing drugs is a very big problem in their area	Community Safety	Survey %	Fall	Fall	10.90	Year on Year Decrease	13.40	↓	N/A	N/A	N/A	Some concerns	
CP-CS51d	Reduce the number of people who have a fear of crime by: d) reducing the % of people who feel that drunkenness and rowdiness is a very big problem in their area	Community Safety	Survey %	Fall	Fall	4.80	Year on Year Decrease	10.90	↓	N/A	N/A	N/A	Some concerns	
CP-SC51b LAA-SSC16a	Reduce the number of people who have a fear of crime by: b) reducing the % of residents who feel that anti-social behaviour is a very big problem in their area	Community Safety	Survey %	Rise	Fall	N/A	Year on Year Decrease	47.00	↑	N/A	N/A	N/A	No concerns	
CP-CS57	Reduce the number of young people who have a fear of crime	Community Safety	Survey No.	Fall						N/A	N/A	N/A	Some concerns	The information for this indicator will be collected in a survey being undertaken by the Health Initiative team in conjunction with Education Leeds. The first results should be available by the end of June.
CP-CS58 CYP-PoC7	Reduce the number of first time offenders who are under 18 years of age by 5%	Community Safety	Survey No.	Fall	1,925.00	1,993.00	1,875.00	1,875.00	↑	N/A	N/A	N/A	Some concerns	An analysis of the following areas has led to the excellent result for this indicator 1. First time offences. Analysis has been undertaken and the root causes addressed through Education Partners and the Police. 2. Looked after Children as an at risk group for minor reported offences with work undertaken to minimise the instances of police intervention for misbehaviour through restorative Justice interventions and training.
LKI-CS6 LAA-SSC29a	Total number of drug users in treatment	Community Safety	Monthly No.	Rise	N/A	3,241.00	3,765.00	3,765.00		N/A	N/A	N/A	No concerns	Due to the way this indicator is reported, the result for December and Quarter 3 is not available until the end December.
LKI-CS7 LAA-SSC29b	Percentage of drug users retained in treatment for 12 weeks or more	Community Safety	Monthly %	Rise	N/A	80.00	78.00	78.00		N/A	N/A	N/A	No concerns	
LKI-CS8a LAA-SSC13 LPSA2	Addressing domestic violence by: a) increase the number of reported incidents of domestic violence	Community Safety	Quarterly No.	Rise	N/A	12,020.00	11,180.00	11,180.00		N/A	N/A	N/A	Some concerns	Year end result = 11180 down 3.3% against previous year, equivalent to 378 fewer offences.
LKI-CS8b LAA-SSC14 LPSA2	Addressing domestic violence by: b) reduce repeat victimisation as a proportion of reported domestic violence incidents	Community Safety	Quarterly %	Fall	N/A	47.00	48.20	48.20		N/A	N/A	N/A	Some concerns	Year end outturn = 48.2% Actual=5394 down 4.2% against previous year, equivalent to 251 fewer repeats.
LKI-CS8c LAA-SSC15 LPSA2	Addressing domestic violence by: c) increase the number of reported incidents of domestic violence that result in a sanctioned detection	Community Safety	Quarterly %	Rise	N/A	14.00	23.70	23.70		N/A	N/A	N/A	Some concerns	Year end outturn = 23.7%
BV-166a CPA-E27	Score against a checklist of enforcement best practice for environmental health	Environmental Health	Annually %	Rise	96.70	96.70	96.70	96.70	↔	100.00	93.09	2	Some concerns	We have maintained a score of 96.7 in 2006/07. The target for 2007/08 is to maintain this performance.
BV-166b CPA-E21	Score out of 10 against a checklist of enforcement best practice for trading standards	Environmental Health	Annually %	Rise	100.00	100.00	100.00	100.00	↔	100.00	94.98	1.00	No concerns	
BV-217 CP-EN51	Percentage of pollution control improvements to existing installations completed on time.	Environmental Health	Quarterly %	Rise	97.00	90.00	98.80	98.80	↑	100.00	81.63	2	No concerns	Central Government set a target of achieving 90% pollution controls, which Leeds adopts as its target. Exceeded comfortably.
LKI-EH10	Reduce the percentage of people over 60 finding it difficult to heat their homes to 17%	Environmental Health	Annually %	Fall	N/A	17.00	38.70	38.70		N/A	N/A	N/A	No concerns	
LKI-EH3	The percentage of food premises inspections that should have been carried out that were carried out for high-risk premises	Environmental Health	Quarterly %	Rise	50.64	50.00	51.60	51.60	↑	N/A	N/A	N/A	Some concerns	
LKI-EH8 CPA-H18	Percentage of private sector homes vacant for more than 6 months	Environmental Health	Quarterly %	Fall	N/A	2.69	2.39	2.39		N/A	N/A	N/A	Some concerns	

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LKI-EH9	HMO Licensing - number of licence applications received	Environmental Health	Monthly No.	Rise	N/A	3,500.00	2,576.00	2,576.00		N/A	N/A	N/A	No concerns	
BV-183a CPA-H14	The average length of stay in bed and breakfast accommodation of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need	Homeless and Advisory Service	Monthly weeks	Fall	0.45	0.50	0.70	0.70	↓	1.00	1.93	2.00	No concerns	CPA - Upper threshold B&B accommodation only used in extreme cases.
BV-183b CPA-H15	The average length of stay in hostel accommodation of households which include dependant children or a pregnant woman who are unintentionally homeless and in priority need	Homeless and Advisory Service	Monthly weeks	Fall	0.00	0.00	0.00	0.00	↔	0.00	8.10	1.00	No concerns	CPA - Upper threshold. No temporary accommodation provision in Leeds that meets the definition of hostel accommodation for families.
BV-202	The number of people sleeping rough on a single night within the area of the local authority	Homeless and Advisory Service	Annually No.	Fall	1.00	10.00	6.00	6.00	↓	0.00	6.13	1.00	No concerns	Formal headcount carried out on 30th of March - 6 rough sleepers identified. Although the headcount only applies to the city centre it is recognised that the problem of rough sleepers exists outside this area.
BV-203 CPA-H22	The percentage change in the average number of families placed in temporary accommodation.	Homeless and Advisory Service	Quarterly %	Fall	3.88	5.00	24.00	24.00	↓	-16.00	2.47	3.00	No concerns	CPA - Mid threshold. See highlight report.
BV-213 CPA-	Number of households who considered themselves as homeless, who approached the local housing authority's housing advice service(s), and for whom housing advice casework intervention resolved their situation.	Homeless and Advisory Service	Monthly No.	Rise	1.00	2.00	1.30	1.30	↑	5.00	5.00	5.00	No concerns	Homeless prevention training to be prioritised in 2007/08.
BV-214 CPA-H	Proportion of households accepted as statutorily homeless who were accepted as statutorily homeless by the same Authority within the last two years.	Homeless and Advisory Service	Monthly %	Fall	7.12	6.00	3.66	3.66	↑	0.37	6.61	6.00	No concerns	CPA Mid threshold. 63 repeat applications out 1722 acceptances.
CP-HAS50	Reduce the number of homeless people in Leeds per 1000 households, as defined by the Council.	Homeless and Advisory Service	Monthly No.	Fall	5.85	5.64	5.30	5.30	↑	N/A	N/A	N/A	Some concerns	The target was to have less than 1800 acceptances in the year. Achieved 1722 acceptances.
LKI-HAS11 LAA-SSC25	Number of sanctuary installations completed	Homeless and Advisory Service	Monthly No.	Rise	N/A	160.00	174.00	174.00		N/A	N/A	N/A	Some concerns	
LKI-HAS4	The number of homeless acceptances made in the year (cumulative)	Homeless and Advisory Service	Monthly No.	Fall	1,868.00	1,800.00	1,722.00	1,722.00	↑	N/A	N/A	N/A	No concerns	
LKI-HAS5 LAA-SSC26	The number of homeless acceptances resulting from parental eviction (cumulative)	Homeless and Advisory Service	Monthly No.	Fall	209.00	180.00	254.00	254.00	↓	N/A	N/A	N/A	Some concerns	
BV-184a CPA-H1	The proportion of local authority homes which were non-decent at 1st April.	Housing Management	Monthly %	Fall	47.54	43.50	34.39	34.39	↑	16.00	55.75	3.00	Significant concerns	Provisional result - Development of the new Asset Management System ongoing. Reporting this year from existing systems on the recommendation of KPMG.
BV-184b CPA-H2	The percentage change in the proportion of non-decent LA homes which are not decent between 1st April 2004 and 1st April 2005	Housing Management	Monthly %	Rise	9.45	19.00	13.38	13.38	↑	28.30	9.63	3.00	Significant concerns	Provisional result - Development of the new Asset Management System ongoing. Reporting this year from existing systems on the recommendation of KPMG.
BV-212 CPA-H8	Average time taken to re-let local authority housing.	Housing Management	Monthly Days	Fall	63.00	40.00	38.59	38.59	↑	29.00	58.50	5.00	Some concerns	Performance improved significantly from 05/06 in part due to work undertaken in response to last year's audit findings. CPA Mid threshold.
BV-63 CPA-H11, LAA-HCOP21	Energy Efficiency - the average SAP rating of local authority owned dwellings	Housing Management	Quarterly No.	Rise	61.20	64.00	65.10	65.10	↑	69.00	62.13	4.00	Some concerns	CPA Upper threshold performance achieved.
BV-66a CPA-H6	Rent collected by the local authority as a proportion of rents owed on Housing Revenue Account (HRA) dwellings.	Housing Management	Monthly %	Rise	96.15	97.10	96.59	96.59	↑	98.59	95.42	3.00	Some concerns	YEAR END RESULT IS PROVISIONAL Strategic Landlord has reviewed the specification of the BV66a report to ensure that performance is reported in accordance with the definition. This review is now complete - correct adjustments categories are now included and service charge income has been excluded from the calculation. Strategic Landlord has carried out detailed testing of the report and ALMOs have carried out some further testing. A couple of issues have been raised and so at this stage performance is still provisional.
BV-66b CPA-H	The number of local authority tenants with more than seven weeks of (gross) rent arrears as a percentage of the total number of council tenants.	Housing Management	Monthly %	Fall	7.42	7.00	7.29	7.29	↑	4.12	10.40	1.00	Some concerns	As BV-66a
BV-66c	Percentage of local authority tenants in arrears who have had Notices Seeking Possession served	Housing Management	Monthly %	Fall	30.12	27.00	24.84	24.84	↑	17.06	33.16	2.00	No concerns	As BV-66a
BV-66d	Percentage of local authority tenants evicted as a result of rent arrears.	Housing Management	Monthly %	Fall	0.27	0.26	0.29	0.29	↓	0.21	0.63	1.00	No concerns	As BV-66a
BV-74a CPA-H12	The percentage of all council tenants, or a representative sample of council tenants, stating that they are satisfied with the overall service provided by their landlord when surveyed.	Housing Management	Survey %	Rise	75.00	Year on Year Increase	70.00	70.00	↓	84	74	3	Some concerns	When adjustment for deprivation is applied result = 84.39% which is CPA Mid Threshold position. Working with ALMOs to do more localised surveys which should give a more complete picture than the city-wide survey.
BV-74b	Satisfaction of ethnic minority local authority tenants (excluding white minority tenants) with the overall service provided by their landlord.	Housing Management	Survey %	Rise	71.00	Year on Year Increase	58.00	58.00	↓	82	65.33	2	No concerns	Working with ALMOs to do more localised surveys.
BV-74c	Satisfaction of non-ethnic minority local authority tenants with the overall service provided by their landlord.	Housing Management	Survey %	Rise	75.00	Year on Year Increase	70.00	70.00	↓	84	74.83	4	Some concerns	

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BV-75a CPA-H13	Satisfaction of council housing tenants with opportunities for participation in management and decision making in relation to housing services provided by their landlord.	Housing Management	Survey %	Rise	49.00	Year on Year Increase	57.00	57.00	↑	69	61.67	7	Some concerns	The result is calculated from 8358 self assessments from across the city. The number of vulnerable households in fuel poverty increased because of the rise in home energy prices and as such is something the Council has no control of.
BV-75b	Satisfaction of ethnic minority council housing tenants (excluding white minority) with their opportunities for participation in management and decision-making in relation to housing services provided by their landlord.	Housing Management	Survey %	Rise	43.00	Year on Year Increase	59.00	59.00	↑	71	53.5	7	Some concerns	
BV-75c	Satisfaction of non-ethnic minority council housing tenants with their opportunities for participation in management and decision making in relation to housing services provided by their landlord.	Housing Management	Survey %	Rise	49.00	Year on Year Increase	57.00	57.00	↑	70	62.67	6	Significant concerns	Performance improved significantly from 05/06 in part due to work undertaken in response to last year's audit findings.
CP-HM50	Improve the quality of life of people living in the most disadvantaged areas of the city by narrowing the gap between them and the rest of Leeds	Housing Management	Survey %	Fall	N/A	Year on Year Increase	N/A	0.00	N/A	N/A	N/A	N/A		There are no official estimates of claimant proportions by ward. These are estimated in-house assuming the distribution of the working age population across the wards in 2005/2006 is the same as the Census of Population 2001. In addition, Government estimates of the working age population for Leeds in 2006 is not available. Instead the Government uses the 2005 figure in all its calculations.
CP-HM53	Reduce the percentage of Leeds households that are vulnerable and suffer from fuel poverty.	Housing Management	Annually %	Fall	14.30	13.50	27.50	27.50	↓	N/A	N/A	N/A	Some concerns	Contributes to a CPA indicator Upper threshold. Partnership working with Council Tax officers has enabled us to maximise the outcomes for this indicator.
LKI-HMA13	(Former BV185) Percentage of responsive (but not emergency) repairs during 2005/06 for which the Authority both made and kept an appointment	Housing Management	Monthly %	Rise	77.72	94.70	89.23	90.48	↑	N/A	N/A	N/A	Some concerns	Following the start of a stickering programme to inform residents as to what materials can and can't be recycled and indeed in which bins items should be placed, a large increase in kerbside SORT was noted in November. It is hoped that this increase will be mirrored in December and through to the year end. Please note that the waste indicators were calculated for the first time using Waste Data Flow (WDF). The need to use WDF was communicated during the 2006/07 financial year and as such the targets and tolerances set prior to this are not valid. The year end figure can be attributed to timber tonnes being down in comparison to the previous year (however, a new timber contract has been let which allows MDF to be recycled and as such performance should increase over future years); scrap metal tonnage being down by approximately 900 tonnes and gully waste now being included within the calculation for BV82b and excluded from 82a. In addition, the SORT rejection rates were calculated last year based on an average whereas this year, a new process within WDF demands that we use t
LKI-HMA2	Average relet times for local authority dwellings let in the previous financial year	Housing Management	Monthly days	Fall		40.00	45.90	45.90		N/A	N/A	N/A	No concerns	Please note that the waste indicators were calculated for the first time using Waste Data Flow (WDF). The need to use WDF was communicated during the 2006/07 financial year and as such the targets and tolerances set prior to this are not valid, and needed to be adjusted. The year end figure can be attributed to: timber tonnes being down in comparison to the previous year (however, a new timber contract has been let which allows MDF to be recycled and as such performance should increase over future years); scrap metal tonnage being down by approximately 900 tonnes and gully waste now being included within the calculation for BV82b and excluded from 82a. In addition, the SORT rejection rates were calculated last year based on an average whereas this year, a new process within WDF demands that we use the actual rejection rate. Overall performance was offset by the increase in the amount of kerbside recycling (SORT) recovered and an increase in the number of televisions recycled under hazardous waste legislation.
LKI-HMA3	Percentage of rent lost through Local Authority dwellings becoming vacant	Housing Management	Monthly %	Fall	1.85	1.70	1.60	1.60	↑	N/A	N/A	N/A	Some concerns	Performance in the 'winter' months tends to be lower than in the summer months (seasonal variations are commonplace on this indicator). The increase in tonnage can be attributed to: the introduction of a garden waste collection pilot involving 20,000 households; an increase in the amount of leaf fall collected; and the fact that authorities are now permitted to include gully waste in these figures which hasn't been included previously. In addition, it should be noted that the weather experienced actually had a negative effect on this figure as less garden waste was generated in the first three months of the year.
LKI-HMA4 CPA-H5	The average time taken to complete non-urgent responsive repairs	Housing Management	Monthly days	Fall	16.78	12.00	12.68	12.68	↑	N/A	N/A	N/A	No concerns	The increase in tonnage can be attributed to: the introduction of a garden waste collection pilot involving 20,000 households; an increase in the amount of leaf fall collected; and the fact that authorities are now permitted to include gully waste in these figures which hasn't been included previously. In addition, it should be noted that the weather experienced actually had a negative effect on this figure as less garden waste was generated in the first three months of the year.

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LKI-HMA7 CPA-H4	The percentage of urgent repairs completed within Government time limits	Housing Management	Monthly %	Rise	88.46	97.40	96.72	96.72	↑	N/A	N/A	N/A		As the Authority does not have access to an incinerator or EFW plant PIs can not be set for this PI. Please note that this BVPI was calculated for the first time using Waste Data Flow (WDF). The need to use WDF was communicated during the 2006/07 financial year and as such the targets and tolerances are not valid. The increase on BV82c can be attributed to the fact that a particular contractor who works on behalf of LCC obtains energy from the waste through re-processing SORT rejections.
LKI-NR4 LAA-SSC32A	Percentage of local authority homes which meet the governments decency standard	Housing Management	Monthly %	Rise	52.46	56.50	70.22	70.22	↑	N/A	N/A	N/A	No concerns	The actual performance is £1.34 or (2.1%) higher than the target. There are number of variations that have contributed to the additional costs. Repairs to vehicles were £300k (0.92p) higher and an enhanced bin replacement program cost an additional £175k (£0.54p). The closure of Pontefract Lane in preparation for the East Leeds Link Road resulted in change in some routes which cost approx £116k (£0.38p). Additional fuel costs of £118k represents a further costs of £0.36 per household. These additional costs were partly offset by the delay in the Garden Pilot scheme (0.47p) and efficiencies in adding more properties to existing SORT routes rather than creating two new SORT routes.
LKI-JS7	Annual average Leeds unemployment rates compared with the annual average GB rate	Jobs and Skills	Quarterly %	Fall	2.80	Yearly Decline	3.10	3.10	↓	N/A	N/A	N/A	No concerns	The actual performance is £2.91 (8.55%) better than the target. This has arisen due to two significant items. Firstly, the Authority received a grant from the DTI of £414k to help deal with the costs of the disposal of Hazardous WEEE Waste. This had not been anticipated when the target was set. This accounts for £1.12 of the reduction. The second factor is the requirement to account for LATS allowances in the year they have been used. As Leeds did not use all of its 2006/7 allowances, approx £600k of 'grant income in excess of applied LATS expenditure' has reduced the cost of the service by £1.61. Again this was not anticipated when setting the target.
LKI-JS8	Number of wards in the city with an unemployment rate 2.5 percentage points higher than the city's average	Jobs and Skills	Annually No.	Fall	4.00	4.00	6.00	6.00	↓	N/A	N/A	N/A	No concerns	The results are positive and show that over four in every five people in Leeds are satisfied with the waste collection service. Satisfaction surveys in 2003/04 and 2006/07 are not directly comparable as in 2003/04 face to face surveys were performed whilst in 2006/07 postal surveys were used (as per government guidelines). Results derived from face to face surveys are often higher than those generated from postal questionnaires as people are often less likely to express dissatisfaction when completing face to face surveys.
BV-64 CP-PSH2	The number of private sector dwellings that are returned into occupation or demolished as a direct result of action by the local authority	Private Sector Housing Strategy	Monthly No.	Rise	1,724.00	1,000.00	2,377.00	2,377.00	↑	76.5	498	1	No concerns	In terms of this BVPI Leeds has moved from below average in 2003/04 to above average in 2006/07 and Leeds has the highest satisfaction levels of all the core cities. The results from 2003/04 and 2006/07 are not directly comparable as in 2003/04 face to face surveys were performed whilst in 2006/07 postal surveys were used (as per government guidelines).
BV-82a(i) CP-RC50	Percentage of household waste arisings which have been sent by the authority for recycling	Refuse Collection & Waste Management	Quarterly %	Rise	17.26	18.53	15.83	15.83	↓	20.87	13.75	1	No concerns	The result for 2006/07 places Leeds in the top quartile in comparison to there metropolitan authorities and we are joint top with Birmingham amongst the core cities. It should be noted that the results from 2003/04 and 2006/07 are not directly comparable as in 2003/04 face to face surveys were performed whilst in 2006/07 postal surveys were used (as per government guidelines).
BV-82a(ii)	Total tonnage of household waste arisings which have been sent by the authority for recycling	Refuse Collection & Waste Management	Quarterly No.	Rise	57,389.00	61,676.00	53,486.00	53,486.00	↓	15126.1	32330.58	1	No concerns	The performance listed for quarter 3 is for the months of October and November only. The council commenced a roll out of green bins/bags to certain areas in late November and these will be reflected in the quarter 4 results. There has been a 2.21% improvement on last year's figure which is encouraging and demonstrates that the service is heading in the right direction. This improvement can be attributed to the conversion of certain farm routes onto monthly recyclables, an extension of properties in Otley onto kerbside collections and a garden waste trial involving 20,000 households

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BV-82b(i) CP-RC51	The percentage of household waste sent by the authority for composting or treatment by anaerobic digestion	Refuse Collection & Waste Management	Quarterly %	rise	4.07	4.44	6.47	6.47	↑	13.05	4.22	5	No concerns	The performance listed for quarter 3 is for the months of October and November only. The council commenced a roll out of green bins/bags to certain properties in late November. The results will be reported in quarter 4 and an increase in performance is expected. There has been a 2.21% improvement on last year's figure which is encouraging and demonstrates that the service is heading in the right direction. This improvement can be attributed to the conversion of certain farm routes onto monthly recyclables, an extension of properties in Otley onto kerbside collections and a garden waste trial involving 20,000 households.
BV-82b(ii)	The tonnage of household waste sent by the authority for composting or treatment by anaerobic digestion	Refuse Collection & Waste Management	Quarterly No.	Rise	13,540.00	14,777.00	21,845.00	21,845.00	↑	8770.3	9767.06	3	No concerns	Targets for 2006/07 have been exceeded through the re-mapping of some routes specifically to minimise the number of missed bins. In addition, the service has worked with Finance to perform a staff audit which aimed to gain the maximum benefit from the crews and involved greater management of those bins reported as missed bins, by the crews. In conjunction with this notices were issued to utility companies causing disruption to the service through road closures due to their maintenance work. However, please be aware the figure achieved in 2005/06 isn't comparable to 2006/07 due to the fact that this figure is influenced by the weigh bridge rules that were introduced in the first ten weeks of 2005/06.
BV-82c(i)	Percentage of the total tonnage of household waste arisings which have been used to recover heat, power and other energy sources	Refuse Collection & Waste Management	Quarterly %	Rise	0.03	0.03	0.53	0.53	↑	6.72	24.98	5	No concerns	Targets for 2006/07 have been exceeded through the re-mapping of some routes specifically to minimise the number of missed bins. In addition the service has worked with Finance to perform a staff audit which aimed to gain the maximum benefit from the crews and involved greater management of those bins reported as missed bins, by the crews. In conjunction with this notices were issued to utility companies causing disruption to the service through road closures due to their maintenance work. However, please be aware the figure achieved in 2005/06 isn't comparable to 2006/07 due to the fact that this figure is influenced by the weigh bridge rules that were introduced in the first ten weeks of 2005/06.
BV-82c(ii)	Tonnage of household waste arisings which have been used to recover heat, power and other energy sources	Refuse Collection & Waste Management	Quarterly No.	Rise	87.00	102.00	1,775.00	1,775.00	↑	13174	73265.76	5	Some concerns	Performance in survey period 2 (August-November) has exceeded the target set for the year. Performance has dropped slightly on survey period 1 but this is to be expected as litter tends to be more problematic during the summer months and detritus ratings are affected by leaf fall in October and November. Period 3 information is collected December - March and will be reported in Q4. 3rd Qtr - The reasons behind the increase in this figure is currently being investigated. Please be aware that this PI is actually reported 3 times a year, not quarterly. City Services have exceeded the target set for this indicator for 2006/07 and remain on course to achieve the LPSA 2 target in 2008/09. The improvement has been realised through work undertaken by environmental pride teams who have increased the resource within the SOA's thus improving the scores picked up as part of the city wide surveys. During the year, this work was also supported by a chewing gum campaign run in conjunction with DEFRA, a cigarette butts campaign run in conjunction with ENCAMS and an increase in the enforcement actions and value of fines issued
BV-82d(i) CP-RC52	Percentage of household waste arisings which have been landfilled	Refuse Collection & Waste Management	Quarterly %	Fall	78.61	77.00	77.09	77.09	↑	59.41	55.36	4	No concerns	Performance in this area is improving on the previous year and is currently exceeding the target set for the year. Work in hotspot areas plus minor graffiti removal undertaken by the Environmental Pride Teams is assisting performance and ensuring graffiti is removed more speedily than in previous years. Period 3 information is collected Dec-March and will be reported in Q4. City Services have exceeded the target set for this indicator for 2006/07. This can be attributed to the extra intensive neighbourhood management funding provided to enable an extra team to work in 'hot spot' areas within the North West wedge, resulting in a significant increase in the number of graffiti incidents removed compared to the previous year. In addition, the increased value of the fines issued under the Neighbourhoods & Environment Act may have deterred individuals. Overall, the work undertaken has contributed to the achievement of a place in the finals of the 'Clean Britain Awards'.

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BV-82d(ii)	The tonnage of household waste arisings which have been landfilled	Refuse Collection & Waste Management	Quarterly No.	Fall	261,439.00	256,340.00	260,416.00	260,416.00	↑	53892.2	121763	6	No concerns	The council remains on course to achieve the year end target and our performance is strong in comparison to other cities. Period 3 information is collected Dec-Mar and will be reported in Quarter 4. LCC operate fly posting drums which have dramatically reduced the amount of unauthorised fly posting incidents across the city. This combined with the increased enforcement powers available through the Clean Neighbourhoods & Environment Act have contributed to the achievement of a place in the finals of the 'Clean Britain Awards'.
BV-84a CPA-E26	Number of kilograms of household waste collected per head of population	Refuse Collection & Waste Management	Quarterly KG	Fall	462.16	462.60	467.18	467.18	↓	394	458.69	4	Some concerns	The council's performance on this indicator is rated as 'good'. It is not achieving the top rating on this PI (very effective) as the number of fly tips recovered is increasing (which is not surprising given the work being undertaken by the Environmental Pride Teams). This PI should be viewed in conjunction with BV199a-c as the work done in this area contributes to a 'cleaner city'. To obtain the highest score on this PI (very effective) there needs to be a reduction in incidence of fly tipping and an increase in the number of enforcement actions. In 2006/07, the number of enforcement actions (such as duty of care inspections, stop and search operations and prosecutions etc) rose significantly on the previous year. An additional 4149 enforcement actions were performed in 2006/07, assisted by increased staff resources through NRF funding. However, fly tipping incidences also rose in 2006/07 and this was as a result of the environmental pride teams cutting back vegetation and overgrown areas and discovering fly tips in many of the SOA areas. As a result of this increase, the maximum score
BV-84b	Percentage change from the previous financial year in the number of kilograms of household waste collected per head of population	Refuse Collection & Waste Management	Quarterly %	Fall	-2.32	0.09	1.10	1.10	↓	-3.79	-2.99	5	No concerns	Although performance has declined to 75% this only equates to 1 vehicle being missed in the wedge. South Inner, Q4 March - the 33.3% equates to 1 out of 3 vehicles. City Services have exceeded the target set for 2006/07. This can be attributed to LCC working in partnership with West Yorkshire Police through the appointment of a police officer whose role is solely to investigate and deal with abandoned vehicles. This partnership allows more timely access to information and increased responsiveness to the public. Increased DVLA powers have also assisted in performance.
BV-86	Cost of waste collection per household	Refuse Collection & Waste Management	Annually £	Fall	64.48	62.15	63.49	63.49	↑	39.48	46.59	8	No concerns	City Services have exceeded the target set for 2006/07. This can be attributed to LCC working in partnership with West Yorkshire Police through the appointment of a police officer whose role is solely to investigate abandoned vehicles and a contractual arrangement where all vehicles are (where possible) removed within 24 hours.
BV-87	Cost of waste disposal per tonne for municipal waste	Refuse Collection & Waste Management	Annually £	Fall	29.79	34.03	31.12	31.12	↓	39.46	43.43	1	No concerns	Satisfaction surveys in 2003/04 and 2006/07 are not directly comparable as in 2003/04 face to face surveys were performed whilst in 2006/07 postal surveys were used (as per government guidelines). Results derived from face to face surveys are often higher than those generated from postal questionnaires as people are often less likely to express dissatisfaction when completing face to face surveys.
BV-90a CPA-E8A	Percentage of people expressing satisfaction with household waste collection	Refuse Collection & Waste Management	Survey %	Rise	89.00	90.00	82.00	82.00	↓	84	77.25	2	No concerns	Performance on this indicator is for the months of October and November only. December's data was not available at the time of entering this information onto the PMS. The service has exceeded its targets for this year. Performance has been assisted by the work undertaken by the Environmental Pride Teams as they have uncovered a significant number of flytips which, ordinarily would not have been uncovered.
BV-90b CPA-E8B	Percentage of people expressing satisfaction with waste recycling	Refuse Collection & Waste Management	Survey %	Rise	62.00	70.00	70.00	70.00	↑	72	59	1		
BV-90c	Percentage of people expressing satisfaction with waste disposal	Refuse Collection & Waste Management	Survey %	Rise	88.00	90.00	86.00	86.00	↓	85	78.88	1		
BV-91 CPA-E7A	Percentage of population resident in the authority's area serviced by a kerbside collection of recyclables	Refuse Collection & Waste Management	Quarterly %	Rise	90.14	95.00	92.35	92.35	↑	100	90.23	4		

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BV-91b	Percentage of households resident in the authority's area served by a kerbside collection of at least two recyclables	Refuse Collection & Waste Management	Quarterly %	Rise	90.14	95.00	92.35	92.35	↑	100	64.28	4		
LKI-RC1	Number of household collections missed per 100,000 collections	Refuse Collection & Waste Management	Quarterly No.	Fall	150.50	200.00	84.63	84.63	↑	N/A	N/A	N/A		
LKI-RC1b	Percentage of household waste collections, collected per 100,000 collections	Refuse Collection & Waste Management	Quarterly %	Rise	99.85	99.90	99.92	99.92	↑	N/A	N/A	N/A		
BV-199a CP-SC50 CPA-E4	The proportion of relevant land and highways (expressed as a percentage) that is assessed as having combined deposits of litter and detritus that fall below an acceptable level	Street Cleansing	Quarterly %	Fall	20.00	19.00	17.00	19.00	↑	8.8	18.13	5		
BV-199b	The proportion of relevant land and highways (expressed as a percentage) from which unacceptable levels of graffiti are visible	Street Cleansing	Quarterly %	Fall	11.00	10.00	6.00	6.00	↑	1	10.88	6	No concerns	Performance in this area is improving on the previous year and is currently exceeding the target set for the year. Work in hotspot areas plus minor graffiti removal undertaken by the Environmental Pride Teams is assisting performance and ensuring graffiti is removed more speedily than in previous years. Period 3 information is collected Dec-March and will be reported in Q4. City Services have exceeded the target set for this indicator for 2006/07. This can be attributed to the extra intensive neighbourhood management funding provided to enable an extra team to work in 'hot spot' areas within the North West wedge, resulting in a significant increase in the number of graffiti incidents removed compared to the previous year. In addition, the increased value of the fines issued under the Neighbourhoods & Environment Act may have deterred individuals. Overall, the work undertaken has contributed to the achievement of a place in the finals of the 'Clean Britain Awards'.
BV-199c	The proportion of relevant land and highways (expressed as a percentage) from which unacceptable levels of fly-posting are visible	Street Cleansing	Quarterly %	Fall	1.00	1.00	1.00	1.00	↔	0	3	1	No concerns	The council remains on course to achieve the year end target and our performance is strong in comparison to other cities. Period 3 information is collected Dec-Mar and will be reported in Quarter 4. LCC operate fly posting drums which have dramatically reduced the amount of unauthorised fly posting incidents across the city. This combined with the increased enforcement powers available through the Clean Neighbourhoods & Environment Act have contributed to the achievement of a place in the finals of the 'Clean Britain Awards'.
BV-199d	The year-on-year reduction in the total number of incidents and increase in total number of enforcement actions taken to deal with fly tipping	Street Cleansing	Quarterly Level	fall	7,004.00		3.00	3.00	↑	No information supplied by the Audit Commission	No information supplied by the Audit Commission	No information supplied by the Audit Commission	Some concerns	The council's performance on this indicator is rated as 'good'. It is not achieving the top rating on this PI (very effective) as the number of fly tips recovered is increasing (which is not surprising given the work being undertaken by the Environmental Pride Teams). This PI should be viewed in conjunction with BV199a-c as the work done in this area contributes to a 'cleaner city'. To obtain the highest score on this PI (very effective) there needs to be a reduction in incidence of fly tipping and an increase in the number of enforcement actions. In 2006/07, the number of enforcement actions (such as duty of care inspections, stop and search operations and prosecutions etc) rose significantly on the previous year. An additional 4149 enforcement actions were performed in 2006/07, assisted by increased staff resources through NRF funding. However, fly tipping incidences also rose in 2006/07 and this was as a result of the environmental pride teams cutting back vegetation and overgrown areas and discovering fly tips in many of the SOA areas. As a result of this increase, the maximum score
BV-218a	Percentage of new reports of abandoned vehicles investigated within 24 hours of notification	Street Cleansing	Quarterly %	Rise	89.24	90.00	92.54	92.54	↑	96.64	75.93	3	No concerns	Although performance has declined to 75% this only equates to 1 vehicle being missed in the wedge. South Inner, Q4 March - the 33.3% equates to 1 out of 3 vehicles. City Services have exceeded the target set for 2006/07. This can be attributed to LCC working in partnership with West Yorkshire Police through the appointment of a police officer whose role is solely to investigate and deal with abandoned vehicles. This partnership allows more timely access to information and increased responsiveness to the public. Increased DVLA powers have also assisted in performance.

Environment and Neighbourhoods Quarter 4 Performance Report 2006/07

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Reference	Title	Service	Frequency & Measure	Good Performance	2005/06 Year-End	2006/07 Target	Current Position as at 30 April 07	Predicted Full Year Result	Year on Year Improvement Trend	All England Top Quartile (Based on 2005/06 Quartile Information)	Core City Average (Based on 2005/06 Year-End data)	Core City position 1 = Top 8 = Bottom (Based on 2005/06 Year-End data)	Data Quality Issues	Comments
BV-218b	Percentage of abandoned vehicles removed within 24 hours from the point at which the authority is legally entitled to remove the vehicle	Street Cleansing	Quarterly %	Rise	83.33	85.00	92.17	92.17	↑	95	74.22	5	No concerns	City Services have exceeded the target set for 2006/07. This can be attributed LCC working in partnership with West Yorkshire Police through the appointment of a police officer whose role is solely to investigate abandoned vehicles and a contractual arrangement where all vehicles are (where possible) removed within 24 hours.
BV-89 CPA-E38	The percentage of people satisfied with cleanliness standard	Street Cleansing	Survey %	Rise	63.00	Year on Year Increase	63.00	63.00	↔	69	59.88	2	No concerns	Satisfaction surveys in 2003/04 and 2006/07 are not directly comparable as in 2003/04 face to face surveys were performed whilst in 2006/07 postal surveys were used (as per government guidelines). Results derived from face to face surveys are often higher than those generated from postal questionnaires as people are often less likely to express dissatisfaction when completing face to face surveys.
LKI-SC6	The average time taken to remove fly tips	Street Cleansing	Quarterly DAYS	Fall	1.38	1.30	1.11	1.30	↑	N/A	N/A	N/A	No concerns	Performance on this indicator is for the months of October and November only. December's data was not available at the time of entering this information onto the PMS. The service has exceeded its targets for this year. Performance has been assisted by the work undertaken by the Environmental Pride Teams as they have uncovered a significant number of flytips which, ordinarily would not have been uncovered.

	Result	Target*
Percentage of indicators achieving target at year end - based in Predicated Full Year Result	47%	Greater than 53%
Percentage of indicators showing a year on year improvement	59%	Greater than 67%
Percentage of indicators showing a year on year decline	34%	Less than 22%
Percentage of indicators in All England Top Quartile	11%	Greater than 12%
Percentage of indicators in All England Bottom Quartile	67%	Less Than 34%

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2.0 WORK PROGRAMME

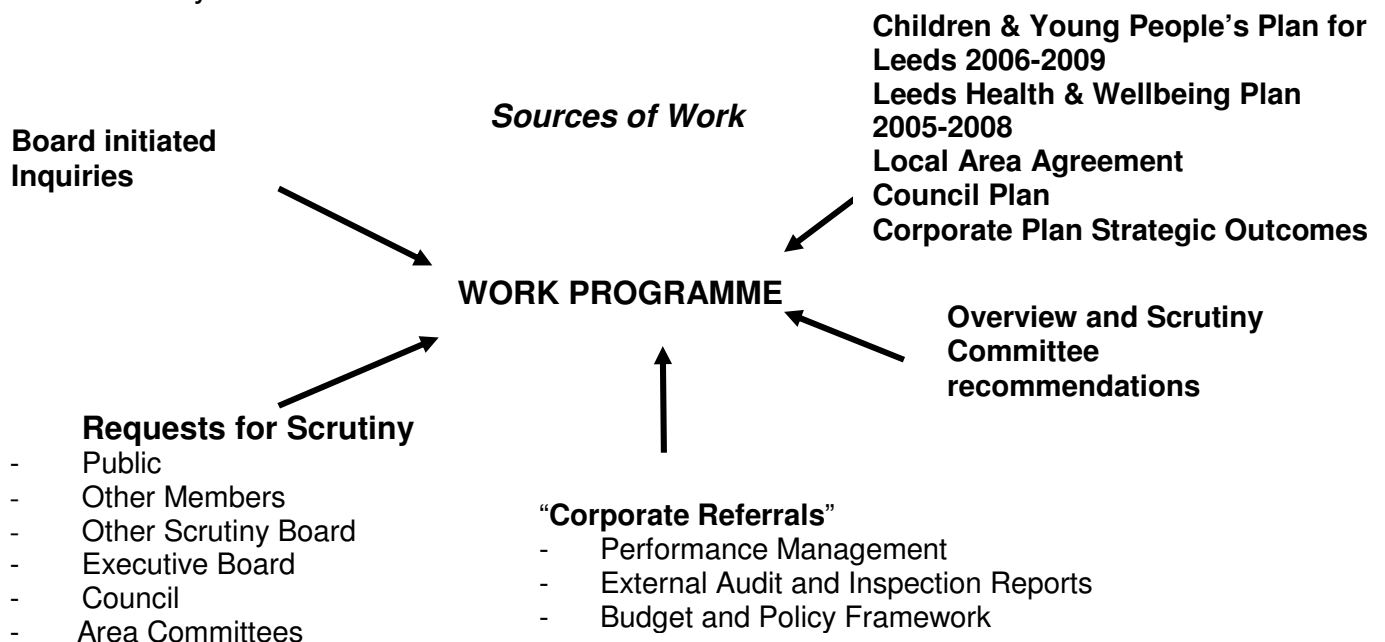
2.1 Scrutiny Boards perform a number of roles. These include:

- holding the Executive to account including the review of executive decisions;
- review and development of policy;
- performance monitoring and review in relation to the objectives set out in the Corporate Plan 2005/08 and Council Plan;
- evaluating and monitoring initiatives and pilot work;
- undertaking tasks as determined within the Council's Constitution.

2.2 The development of a manageable work programme enables Members to undertake:

- Effective planning of the Board's time and workload;
- The identification of priorities for inquiry, based on the Corporate Plan 2005/08 priorities;
- The allocation of financial and human resources to support the Board;
- Planning of evidence from Councillors, Officers and potential external witnesses allowing the provision of written submissions in advance where required;
- Informing the public in advance of the Board's proposed activities, thereby enhancing their ability to participate.

2.3 Scrutiny Board work comes from a number of different sources:



2.4 In addition, the 2007 Democratic Services survey of Members' opinion of the Scrutiny function highlighted possible areas for further work. A relatively low level of Member satisfaction with "the extent of scrutiny of external partners" indicates that this area might be usefully explored. A lower level of satisfaction "that scrutiny recommendations make a difference" has been partially addressed in the 2007/8 scrutiny action plan with the emphasis on Boards developing SMART (Specific, Measurable, Achievable, Relevant and Timely) recommendations and a new method for tracking and monitoring recommendations in 2007/8. Later in the year, the Board might wish to assess how

well this tracking system works in practice and further investigate the issue of how effective Leeds scrutiny recommendations are in 'making a difference'.

- 2.5 These different elements will require forward planning and the Board will need to consider giving priority to the Corporate Plan 2005/08 strategic outcomes. The Board will also need to create a manageable workload. Over the last few years of Scrutiny Board work, experience has shown that the process is more effective if the Board seeks to minimise the number of substantial inquiries running at one time. The Board is advised to consider the benefits of single item agendas (excluding miscellaneous information and minutes) in order to focus on all the relevant evidence and complete the inquiry in a shorter period of time. There are various mechanisms available to assist the Board in concluding inquiries quickly whilst the issues are pertinent, such as working groups and site visits.
- 2.6 Previous experience has shown that the majority of work is initiated by the Board itself and given that there will be a number of competing demands, this work needs to be carefully selected in order to reflect the priorities associated with the relevant strategic outcome within the Corporate Plan 2005/08 and Council Plan to ensure the Council is achieving those stated aims.

Work programming

- 2.7 It is proposed that the Board make suggestions for:
- (a) Inquiries (taking into account the corporate priorities in the Corporate Plan)
 - (b) Inquiries into emerging policy issues, reviewing existing policies, reviewing performance of significant parts of the service or issues of high public interest
 - (c) Reviews of proposed executive decisions using sources such as the Forward Plan of Key Decisions
- 2.8 It is suggested that the Board agrees an outline work programme that prioritises the issues to be investigated. The work programme would need, in accordance with the protocols, to fairly reflect minority party concerns. A draft work programme is attached as appendix 1 and the current Forward Plan is attached at appendix 2.

3.0 RECOMMENDATION

- 3.1 Members are requested to agree the details of the Board's work programme.

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) WORK PROGRAMME (JUNE) 2007

Item	Description	Notes	Type of item
Meeting date – June 2007			
Performance Management information	To receive performance information relating to environment and neighbourhoods	This is quarterly information and will be scheduled into the Board's work programme every three months.	PM
Meeting date – July 2007			
Inquiry into Regeneration in Beeston Hill and Holbeck	To receive formal responses to the recommendations made following the previous Board's inquiry.	This information may also include any progress made on recommendations.	MSR
Meeting date – September 2007			
Performance Management information	To receive performance information relating to environment and neighbourhoods	This is quarterly information and will be scheduled into the Board's work programme every three months.	PM
Meeting date – October 2007			
Meeting date – November 2007			

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) WORK PROGRAMME (JUNE) 2007

Performance Management information	To receive performance information relating to environment and neighbourhoods	This is quarterly information and will be scheduled into the Board's work programme every three months.	PM
Meeting date – December 2007			
Meeting date – January 2008			
Meeting date – February 2008			
Performance Management information	To receive performance information relating to environment and neighbourhoods	This is quarterly information and will be scheduled into the Board's work programme every three months.	PM
Meeting date – March 2008			
Meeting date – April 2008			

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) WORK PROGRAMME (JUNE) 2007

Unscheduled Items			
Working Groups			
Working group	Membership	Progress update	Dates of meetings

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

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LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 June 2007 to 30 September 2007

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made)
Request to enter into Supporting People Service Level Agreement(SLA) with LCC Social Services Department for the Mental Health(Hostels) Authorisation to enter into a 3+1+1 SLA with LCC Social Services Mental Health Hostels	Director of Environment and Neighbourhoods	29/6/07	Internal Audit and Legal Services	Waivers report and Option Appraisal for the Delegated Decision Panel	
Request to enter into Supporting People Service Level Agreement(SLA) with LCC Social Services Department for the Mental Health Housing Support Service Authorisation to enter into a 3+1+1 SLA with LCC Social Services Mental Health Housing Support Service	Director of Environment and Neighbourhoods	29/6/07	Internal Audit and Legal Services	Waiver Report and Option Appraisal for the delegated decision panel	

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £500,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Central and Corporate

Councillor Mark Harris

Development

Councillor Andrew Carter

City Services

Councillor Steve Smith

Neighbourhoods and Housing

Councillor John Leslie Carter

Leisure

Councillor John Procter

Children's Services (Lead)

Councillor Richard Brett

Children's Services (Support)

Councillor Richard Harker

Adult Health and Social Care

Councillor Peter Harrand

Customer Services

Councillor David Blackburn

Leader of the Labour Group

Councillor Keith Wakefield

Advisory Member

Councillor Judith Blake

LEEDS CITY COUNCIL

BUDGET AND POLICY FRAMEWORK DECISIONS

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Food and Health Service Plan 2007/08	Council	20 th June 2007	Via Executive Board in accordance with arrangements	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods

NOTES:

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council (a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.

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